

Mt. Vernon Select Board Meeting Minutes

January 03, 2022

1997 North Road, Mt Vernon, ME 04352

Board Members Present: Paul Crockett (Chair), Anna Libby, Robert Grenier

Support Staff & Guests: Alice Counts (Administrative Assistant), Mark Gilbert (Ch 7), Kerry Casey (Treasurer), Andy Dube (Diversified Drafting)

Guests via Zoom: Ken Elliot, Bill Rosenberg, Keith Coulling

Select Board Members Signed Weekly Warrant (6:30-7:00)

Meeting Called to Order

- SB Meeting was Called to Order by SB Crockett at 7:04pm

Meeting Minutes of 12-20-21

- Motion by SB Grenier to accept the meeting minutes, 2nd by SB Libby. Motion Carried. Vote was 3-0. **PASS**

Broadband Committee

- Goal is to put something forward by the Town Meeting. The new members to this committee are: Matt Zeh, Dan Works, Ken Elliot, and Keith Coulling.
- To prepare implementation plan to provide high quality at reasonable cost to the community.
- Finance through grants, private, public or government.
- SB Crockett motioned to approve Broadband Committee spending of previously allocated money to include money from ARPA Funds. 2nd by SB Libby, Motion Carried, Vote was 3-0. **PASS**
- Alice Counts working with Ken Elliot regarding a page on the town website. Alice to contact Nate Savage to set this up.
- Article 34 authorized \$2800 of which \$150 has been spent
- Article 15 authorized grant money from ARPA Funds.
- SB Crockett mentioned that we have a permit for bulk mailing. Bill Rosenberg will check into this to verify the Committee is authorized to use it.

TRIO

- SB Grenier spoke with Nadine (TRIO). She provided pricing for budgetary and payroll.
- SB Grenier spoke with Belgrade and they are switching to web access this month.
- Only The web version is being updated for Bureau of Motor Vehicles (BMV) going forward.
- Our town server is 9 years old now, so we are pushing the limits
- Web version is approximately \$3700 for budgetary.
- Treasurer Casey mentioned that HR Smith said the Best Way was to have payroll sourced out as it is quite involved.
- SB Grenier stated that all the towns around Maine are using budgetary and payroll.
- Treasurer Casey said that she could still do payroll using Peachtree.
- SB Grenier stated that the web interface is solving a lot of problems.
- SB Grenier asked if we could use some of the \$76,000 we received from Tree Growth Penalty to get this effort going and if not, what about using the Contingency Fund where we have \$36,506
- We need a timeline for going onto the hosted version
- SB Crockett stated that theoretically the Treasurer and Town Clerks could work from home if we were on the hosted version.
- Treasurer Casey mentioned that she has no understanding of how to map/implement budgetary to her Peachtree fields. And, she doesn't have time to do this unless she can work from home.

Community Center

- SB Crockett asked Alice Counts if she was able to locate the Meeting minutes for the Community Center when it was accepted by the town. Alice stated that she is almost done with the initial sort on all the town records but hasn't delved into any specific files yet. Alice has plans to finish the initial sort tomorrow.
- The Community Center wants to know if the Town is going to split any of the operating costs with the Trustees. It has been the practice for the town to cover utilities and the Trustees to cover any improvements and other expenses.
- SB Crockett asked where the funds from their fundraisers and the building space rent goes. It was thought that the money goes into the Special Revenue.

Blake Hill Bridge project

- Andy Dube mentioned that the Town of Wayne used Mainland Development to install an aluminum Bridge by Contech.
- The State of Maine wants to close the Blake Hill Bridge early this year.
- SB Crockett is waiting to hear from the State as to what exactly is going to be required to satisfy them. If the Town has to have the bridge engineered, that will add another \$50,000 to the cost.

Town Map Updates

- Andy Dube needs the Map/Lot/Name index in excel Format. Alice Counts to send via email.

COVID Concerns

- SB Grenier mentioned that the Town Clerks were wondering if the Town Office should be closed to visitors like was done previously due to the rise in COVID related cases. SB Crockett stated that we just need to encourage all visitors to mask up.

Other Business

- Treasurer Casey created a spreadsheet in preparation for the Budget meeting. She needs to have all planned expenditures itemized and listed so they can be properly budgeted.
- Fuel Gas Detectors – Alice Counts asked whether any of the buildings in town need to be equipped with these due to the state requirement that went into effect on Jan 1st for any town building or multi-family residence that has propane. SB Crockett said he would check on the library.

Executive Session pursuant to 1 MRSA §405(6)(A) Personnel Matters

- Went into Executive Session at 8:11 PM
- No Action taken

Adjourn

- Motion by SB Grenier to Adjourn at 8:45, 2nd by SB Libby, Motion Carried. Vote was 3-0. **PASS**