

Town of Mount Vernon
Select Board Meeting Minutes

January 8, 2018

The next meeting will be held on February 5, 2018

Present: Paul Crockett, Clyde Dyar, Patricia Jackson, Marti Gross, Mark Gilbert, Ron Lockwood, Rachel Meader, Charlie Meader, Amanda Couture

6:30pm **Signed Warrant.**

7:00pm Open Regular Selectmen's Meeting- Crockett called meeting to order.

7:00pm **Open TV Broadcast.**

7:01pm **Approved minutes.** Dyar motioned to approve minutes of the 12/26/17 meeting. Jackson seconded. Vote 3-0 in favor. There was one individual at the meeting that Couture did not get the name for.

7:01pm **Board appointment(s).** Crockett motioned to appoint Heather Roberts to the Appeals Board beginning January 28, 2018 with her term to expire January 28, 2021. Jackson seconded. Vote 3-0 in favor.

7:10pm **Town office open hours discussion and job description ordinance.** There was a discussion about the process of changing the town office hours and who is responsible for setting the hours. A Financial Policies Ordinance, passed by the voter's, states the Select Board is responsible for setting the hours of the town office and they may not exceed 25 hours per week and may include up to ten Saturday hours, not exceeding two Saturdays per month. The ordinance was amended in 2008, but it was limited to the job description portion.

Meader stated the change in the hours was to make sure that all citizens had access to the town office during open hours. The new hours are Monday, Tuesday, and Thursday from 7am-3pm and Wednesday from 7am-1pm.

Dyar stated that the hours should be set by a Special Town meeting so that everyone is included. Meader suggested putting the new hours in the newspaper. The voicemail message still states the old hours. Crockett stated that he will record a new voicemail greeting.

There was discussion about re-opening on one Saturday a month. Crockett suggested opening on the first or second Saturday of each month.

The Select Board suggested that Meader take some time to consider what hours will work best. Dyar stated that the new town office hours should also be publicized to Town citizens.

Jackson will ask the webmaster to update the hours on the website.

7:21pm **Other business.**

-Dyar asked Charlie Meader about cemetery rights of ways and about the Town's requirement by state law to provide a right of way to all state cemeteries. There was a discussion about a specific cemetery and if the town sold off the right of way to it. There are veterans buried in the cemetery and it originally had town access. Dyar asked Crockett to ask MMA about veterans' cemeteries and rights of ways.

-Dyar motioned to sign a municipal quit claim deed. Jackson seconded. Vote 3-0 in favor.

7:45pm **Adjourn.** Dyar motioned to adjourn. Crockett seconded. Vote 3-0 in favor.