



## Town of Mt. Vernon, Maine

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### Mt. Vernon Selectman's Minutes

Date: 06-22-2020

Members Present: Trish Jackson, Paul Crockett (Chair), Clyde Dyar (left early)

Members Absent:

Present: Alexander Wright, Kerry Casey, Heather Wheeler, Trish Davis, Andrew Marble

#### Signed Warrant.

1. Call to order: 7:00 pm
2. Additions/adjustments to the Agenda:
3. Action/Discussion/Informational Items

#### Open Regular Meeting and Accept Minutes from 06/08/2020

**Motion** by Dyar seconded by Jackson

**Motion** passed: unanimous

#### General Transfer of Funds to cover over-drafted accounts

Casey presented to the Selectboard a list of the over-drafted accounts and the adjustments needed, printed, and via email. Casey, went through 4 different adjustments, explaining each one to the Selectboard and the reasons why for the changes.

**Motion** by Crockett seconded by Jackson to approve adjustments to cover adjustment listed in presented documents

**Motion:** passed unanimously

#### Appointments: Treasurer, Animal Control Officer

**Motion:** by Crockett seconded by Jackson to appoint Kerry Casey to the treasurer

**Motion:** passed unanimously

Trish Davis mentioned her past experiences with the towns of Belgrade and Wilton. Crockett talked about the Mt Vernon ACO position. Davis talked about how she took the training and other courses. Crockett talked about the requirements of the job including calls and following local ordinances. Selectboard agreed to move forward making Trish Davis the new town ACO and Barbra Skapa and a secondary. Crockett mentioned getting in

contact Alex Wright to provide a copy of the LOU along with any other town specific animal-related ordinances.

**Motion** by Crockett seconded Jackson to appoint Trish Davis the ACO position

**Motion:** passed unanimously

#### Postage Meter contract

**Motion** by Crockett to sign a contract with Pitney Bowes seconded by Jackson

**Motion** passed: unanimous

#### Review of Warrants

Crockett noted some corrections, the Selectboard said they will send their comments tomorrow meeting.

#### Other Business

Hardy asked the question of what qualifies an official of the town, for reasons of mileage reimbursement? Generally, town employees at the town office qualify, there was no definitive answer.

Wheeler, asked the question of how they come to the conclusion of having the deputy at 20hr a week? Gilman responded that it was the recommendation of the budget committee to have 20hrs a week. Gilman cited the reasons for the decrease in hours: Highgrade addition, would decrease the workload, utilizing a deputy for high traffic or elections to be a support service. Gilman mentioned introducing a time-log for employees to justify hours and workload. Wheeler mentioned her position about the workload and how they are caretakers of a multimillion-dollar organization. Citing when she first started the hours for the deputy was 22hrs. Rapid renewal is not a benefit, saves facetime but not the workload behind the scene. Casey mentioned we are down by 80% from agent fees collected compared to last year. Wheeler mentioned that neither the Admin Assistant nor Treasurer can't cover the Clerk. Mentioning when the previous treasure died there was no way to back that position up, that the reason for the Deputy Clerk. Katie asked if it would be possible to do a time study to look into the number of hours needed and workload. Hardy mentioned about implementing checklist for the employees to look at patterns and use the statistical data for plaining peak hours. Jackson mentioned having this year as a trial run. Hardy mentioned his goal was not to raise taxes for this year, using revenues from last year, still concerned about revenues still going to be a lot less. Mentioning to increase hours and reduce pay but requiring a time study to be done. The budget committee agrees to increase hours to 32hrs at \$15 per hour for 52 weeks. The Selectboard concurred with the previous assessment.

Andrew Marble, the CEO, brought up a violation to the Selectboards attention on the Quite Harbor rd. and discussed the details of the problem. Including an ice-shack be converted into a possible permanent structure used as an Airbnb. Crockett clarified that every ice-shack within the shoreland zone is an illegal structure. Mable concurred. Mable is asking for a consent agreement, and what the fine should be? Selectboard consents for Mable to formulate and sign the agreement on behalf of the town.

Crockett is going to email the Health Officer about adding a portable toilet at the beach.

**Motion** by Crockett seconded by Jackson to approve the supplemental warrant recommended by the assessor

**Motion:** passed unanimously

Jackson mentioned her meeting with DOT about improving downtown Mt Vernon vehicle speeding along with possibly installing sidewalks.

Hardy discussed the Blake Hill bridge, and how to keep it open. The Selectboard acknowledged that some work will need to be done with the DOT to see how we can continue to have the bridge remain open.

4. Adjournment: 9:04 pm

**Motion** to adjourn by Jackson seconded by Crockett

**Motion** passed: unanimous